

BEREAVEMENT PAY

If you suffer the loss of an eligible family member, **you** may be eligible to receive Bereavement Pay from the Plan, for attending funeral or religious services, upon proof of loss of time from work and regular earnings.

ELIGIBILITY

To be eligible for this benefit, **you** must:

- Be actively working at the time the bereavement occurs.
- Provide a signed letter from your employer or payroll department (company letterhead) advising of the last day worked, the days you did not work as a result of the bereavement and confirmation that you were employed at the time of death, confirming your absence.
- Provide an original death certificate or statement of death from the funeral home advising of the name and date of death of your family member.

BENEFITS

If you have met the eligibility requirements, **you** may be eligible for the following benefits:

- A maximum benefit of \$250 per day.
- Benefit is payable up to maximum of 3 consecutive business days.
- Benefits are payable from the 1st day of lost earnings as a result of the bereavement provided you were actively working the day immediately preceding the date the bereavement occurred.

ELIGIBLE FAMILY MEMBERS

Bereavement benefits will be payable for the loss of the following family members:

- Spouse
- Child, Son-in-law, Daughter-in-law, Step-Children
- Parent, Parent-in-law, Step-Parent
- Grandparent
- Brother, Brother-in-law
- Sister, Sister-in-law

INCOME TAX

Under current tax law, Bereavement benefit payments are taxable to the member in the calendar year in which it was received. Members who were in receipt of Bereavement benefit payments in the previous calendar year will receive a T4A every February from the Administrative Agent that indicates the total amount of received in the prior year.

Any Bereavement benefit payments received on behalf of the member (shown on the T4A) must be reported by the member as income in the member's annual income tax return.

GENERAL INFORMATION

The eligibility and benefit provisions set out above are general and for information only. The benefit booklet is not, in itself, a legal contract. The terms and conditions of the insurance policies take precedence in case of dispute. Should you require further information on eligibility or benefits, please contact the Administrative Agent.